

APPENDIX 2

**People First**

First, Middle, Secondary and Special Schools  
Adult, Family and Community Education  
Teachers' Centre  
Admissions and Exclusion Arrangements  
Arts for Schools Service  
Early Years and Childcare  
Youth Services  
Youth Offending Team

Libraries  
Arts and Cultural Strategy

Parent Partnership

School Organisation Planning

Education Business Partnership/Work Experience Consortium  
Advisory team  
Curriculum access teams

Governor services

Children's services (currently in Education) including ESW's, Education  
Psychologists etc

Older People Services  
Adults with Physical Disabilities  
Adults with Mental Health Problems  
Adults with Learning Difficulties

Special Education Needs  
Children in Need (and Child Protection)  
Children Looked After and Leaving Care  
Family Placement  
Children's Homes  
Adoption and Permanence  
Children with Disability  
Children and Young People's Mental Health

Client for Special Needs Transport  
Client for Meals on Wheels

Directorate Personnel/Finance/ICT/Research/Management Information  
functions as appropriate

## **Urban Living**

Environmental Health Services  
Trading Standards (via contract with Brent)  
Mortuary (via contract with Brent)

Building Control  
Development Control  
UDP/Census/Planning Briefs  
Housing Strategy  
Housing provision, homelessness and management  
Links with Housing Associations and Affordable Housing

Supporting People  
Private sector housing

Buildings and Facilities Management  
Energy purchase and conservation

Engineering – Highways and drainage  
Land Management  
Economic Development  
Town Centres Regeneration

Drugs Action Team  
Crime Reduction Team

Emergency Planning  
Leisure Management  
Sports Strategy and Management  
Waste Management  
Parks and Open Spaces  
Street cleaning  
Special Needs Transport  
Catering – Meals on Wheels  
Security

Road Safety, CPZ and Traffic Management  
Highways, Lighting and CCTV Maintenance  
Parking Enforcement

Environmental Strategy

Directorate Personnel/Finance/ICT/Research/Management Information  
functions as appropriate

## **Business Connections**

Financial Strategy  
Financial Management Support  
Treasury Management and Pension Investment  
Insurance  
Budget preparation  
Revenue collection  
Payments and invoices  
Council Tax collection and Business Rates  
Housing Benefits  
Education Awards

Procurement

E-Government  
ICT Development and provision

Community links with individual organisations  
Grants  
Capital Finance  
Risk Management

Business Continuity

Directorate Personnel/Finance/ICT/Research/Management Information  
functions as appropriate

## **Organisational Development**

Corporate Strategy  
Comprehensive Performance Assessment  
Best Value and Performance Management  
Equalities Strategy  
Community Strategy

HR Development Strategy  
HR Strategy  
Personnel

Change Management

Occupational health  
Links with Trade Unions

H&S employment issues  
LPSA

Training, development and organisational learning

First Contact development

Directorate Personnel/Finance/ICT/Research and Management Information  
functions as appropriate

**Reporting directly to the Chief Executive**

Borough Secretariat – Legal Services, Committee Administration, Local Land Charges, Elections, Births, Deaths and Marriages.

Marketing, Public Relations and Internal Communications

**To be determined**

Asylum seekers

Travellers

Refugees

Partnership Unit (excluding Community Strategy)

Internal Audit

Payroll

Pensions